

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

**Notice RM-229**

**For:** State and County Offices

**Crop Year 1996 and 1997 CAT Fee Refunds**

**Approved by:** Deputy Administrator, Farm Programs



**1 Overview**

**A**

**Background**

County Office Release No. 416 was received in the County Office on or about September 17, 1999. The release locked County Offices out of the CAT software programs.

Several County Offices had CAT policies listed on the 1996 and 1997 Duplicate Policy Report. The report listed some policies that require refunds and other policies that do not require refunds. County Offices were not able to reconcile and refund applicable CAT fees before installing County Office Release No. 416.

**B**

**Purpose**

This notice advises County Offices about the 1996 and 1997 CAT:

- valid duplicate policies listed on the Duplicate Policy Report.
- outstanding duplicate policy refunds.

**Disposal Date**

December 1, 1999

**Distribution**

State Offices; State Offices relay to County Offices

## 2 1996 and 1997 CAT Duplicate Policy Reports

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### A

#### **Valid Duplicate Policies**

The Duplicate Policy Report lists several columns of data. Valid contracts on the 1996 and 1997 Duplicate Policy Reports were listed with data in specific columns.

A refund to the insured is due if the County Office “fees to resolve” column contains “50”. A refund is also due in the following case.

“Fees” column for the County Office contains	“Fees” column for the agent contains	“Fees to resolve” column for the County Office contains
50	10	50 or 0

**Note:** If a CAT policy was sold before the producer bought a limited or additional coverage policy, the CAT policy is canceled and the CAT fee shall be refunded to the producer. See 1-RM paragraph 203.

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### B

#### **Outstanding Duplicate Policies**

A few County Offices were not able to refund the CAT fees through the automated system or did not complete all of the applicable CAT fee refunds before installing County Office Release No. 416.

County Office Release No. 418 provides a refund code for the outstanding 1996 and 1997 CAT application fee refunds. CAT refunds shall be processed through the accounting software using the following codes:

- “96CATFEE” for a 1996 CAT application refund
- “97CATFEE” for a 1997 CAT application refund.

County Office Release No. 419 will prohibit County Offices from using these codes.

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## Notice RM-229

### 3 Action

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#### **A County Office Action**

If a 1996 and/or 1997 CAT application fee refund is processed through the accounting system after County Office Release No. 416 was installed, the County Office shall send the State Office a report (Exhibit 1) for each crop year identifying the following:

- Administrative County name and code
- Land location County code
- contract number
- producer name
- producer ID
- amount of refund
- reason for refund.

FAX Exhibit 1 to the State Office by COB November 4, 1999.

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#### **B State Office Action**

State Offices shall FAX Exhibit 1 to Rebecca Davis, PECD, Compliance Branch, by COB November 11, 1999. Negative Reports are required.

**Note:** FAX number is 202-720-4941.

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#### **C National Office Action**

PECD, Compliance Branch will provide a comprehensive list of CAT refund fees for crop year 1996 and 1997 to RMA.

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Sample State Office Report

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State Name:			State Code:		
State Contact Person:			Phone Number:		
<b>1996 CAT Application Fee Report</b>					
Check Box if Negative Report <input type="checkbox"/>					
Administrative County Code	Land Location County Code	Producer Name	Producer ID	Refund Amount	Reason for Refund
033	041	John J. Doe	111111111	50.00	Installed County Office Release No. 416 before refunding 1996 CAT fees

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